

**Biannual Partner Services Onboarding Schedule**

<p><b>1st Quarter</b></p> <p><b>February – July</b></p>	<ol style="list-style-type: none"><li>1. Pre-Applications are accepted in February</li><li>2. Information session held on 3rd Wednesday of March.</li><li>3. Applications are sent to eligible applicants the first week of April.</li><li>4. Applications are due on the last day of April.</li><li>5. Applications are reviewed on the first week of May</li><li>6. Site visits will be scheduled for mid-May – June</li><li>7. Strategic Committee meets to evaluate partnership applications on the 2<sup>nd</sup> Thursday of July.</li><li>8. Onboarding training for new partners will be on the 5<sup>th</sup> Friday of July.</li></ol>
<p><b>2nd Quarter</b></p> <p><b>August- January</b></p>	<ol style="list-style-type: none"><li>1. Pre-Applications are accepted in August</li><li>2. Information session held on 3rd Wednesday of September</li><li>3. Applications are sent to eligible applicants the first week of October</li><li>4. Applications are due on the last day of October.</li><li>5. Applications are reviewed on the first week of November</li><li>6. Site visits will be scheduled for mid-November – December</li><li>7. Strategic Committee meets to evaluate partnership applications on the 2<sup>nd</sup> Thursday of January</li><li>8. Onboarding training for new partners will be on the 5<sup>th</sup> Friday of January.</li></ol>