Consolidated Financial Statements and Independent Auditors' Report for the years ended June 30, 2015 and 2014

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### **Independent Auditors' Report**

To the Board of Directors of The Houston Food Bank:

### **Report on the Financial Statements**

We have audited the accompanying financial statements of The Houston Food Bank and Subsidiaries, which comprise the consolidated statements of financial position as of June 30, 2015 and 2014 and the related consolidated statements of activities, of functional expenses, and of cash flows for the years then ended, and the related notes to the financial statements.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform our audits to obtain reasonable assurance about whether the financial statements are free from material misstatement

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the consolidated financial position of The Houston Food Bank and Subsidiaries as of June 30, 2015 and 2014 and the changes in their net assets and their cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplementary information included in the consolidating statement of financial position as of June 30, 2015 and the consolidating statement of activities for the year ended June 30, 2015 is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

### Report Required by Government Auditing Standards

Blazek & Vetterling

In accordance with *Government Auditing Standards*, we have also issued our report dated November 18, 2015 on our consideration of The Houston Food Bank and Subsidiaries' internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering The Houston Food Bank and Subsidiaries' internal control over financial reporting and compliance.

November 18, 2015

Consolidated Statements of Financial Position as of June 30, 2015 and 2014

		<u>2015</u>		<u>2014</u>
ASSETS				
Cash and cash equivalents ( <i>Note 2</i> ) Accounts receivable:	\$	2,451,810	\$	1,893,804
Government grants and contracts		746,496		584,706
Agency		225,463		347,026
Food and other inventory		9,421,189		9,037,794
Prepaid expenses and other assets		559,129		438,965
Pledges receivable, net (Note 3)		1,995,184		1,877,607
Debt issuance costs, net		330,841		343,900
Cash restricted by notes payable ( <i>Notes 2 and 8</i> )		918,791		795,926
Investments (Notes 4 and 5)		8,230,546		8,618,772
Note receivable ( <i>Note</i> 6)		36,856,479		36,856,479
Property and equipment, net (Note 7)	_	53,506,477		55,569,656
TOTAL ASSETS	<u>\$</u>	115,242,405	<u>\$</u>	116,364,635
LIABILITIES AND NET ASSETS				
Liabilities:				
Accounts payable	\$	1,471,935	\$	425,002
Accrued expenses		641,221		692,357
New market tax credits notes payable (Note 8)	_	48,964,971		48,964,971
Total liabilities	_	51,078,127		50,082,330
Net assets (Note 12):				
Unrestricted (Note 9)		60,255,131		62,184,154
Temporarily restricted (Note 10)		2,467,757		2,656,761
Permanently restricted ( <i>Note 11</i> )		1,441,390		1,441,390
Total net assets	_	64,164,278		66,282,305
TOTAL LIABILITIES AND NET ASSETS	<u>\$</u>	115,242,405	\$	116,364,635

Consolidated Statement of Activities for the year ended June 30, 2015

	TEMPORARILY PERMANENTLY UNRESTRICTED RESTRICTED RESTRICTED				<u>TOTAL</u>
REVENUE:					
Donated food (Note 13) Contributions Other in-kind contributions (Note 13) Special events Direct donor benefit costs Government grants and contracts (Note 14) Agency fees Building lease income Sales of purchased food	2,323,625 915,856 847,624	\$	2,732,030 28,000		\$ 152,450,992 14,404,292 1,076,858 764,159 (105,452) 5,538,292 2,323,625 915,856 847,624
Investment return ( <i>Note 4</i> ) Food preparation fees Other income	484,580 1,544 262,690		10,420		495,000 1,544 <u>262,690</u>
Total revenue	176,205,030		2,770,450		178,975,480
Net assets released from restrictions: Expenditures for program purposes Expiration of time restrictions Capital expenditures Total	1,993,911 490,707 474,836 	_	(1,993,911) (490,707) (474,836) (189,004)		178,975,480
EXPENSES:					
Food distribution program Management and general Fundraising Total expenses	174,206,479 3,637,217 3,249,811 181,093,507				174,206,479 3,637,217 3,249,811 181,093,507
CHANGES IN NET ASSETS	(1,929,023)		(189,004)		(2,118,027)
Net assets, beginning of year	62,184,154		2,656,761	\$ 1,441,390	66,282,305
Net assets, end of year	<u>\$ 60,255,131</u>	\$	2,467,757	<u>\$ 1,441,390</u>	<u>\$ 64,164,278</u>

Consolidated Statement of Activities for the year ended June 30, 2014

	<u>UNRESTRICTED</u>		TEMPORARILY RESTRICTED	PERMANENTLY RESTRICTED	<u>TOTAL</u>
REVENUE:					
Donated food ( <i>Note 13</i> ) Contributions Other in-kind contributions ( <i>Note 13</i> ) Special events Direct donor benefit costs Government grants and contracts ( <i>Note 14</i> )		\$	1,862,932		\$ 131,338,312 12,521,604 2,061,953 670,650 (62,882) 5,298,742
Agency fees Building lease income Sales of purchased food Investment return (Note 4) Food preparation fees Other income	2,229,303 943,430 776,332 1,300,485 259,236 273,951		202,542		2,229,303 943,430 776,332 1,503,027 259,236 273,951
Total revenue	155,748,184		2,065,474		157,813,658
Net assets released from restrictions: Expenditures for program purposes Expiration of time restrictions Capital expenditures Total	1,437,100 594,354 442,290 158,221,928		(1,437,100) (594,354) (442,290) (408,270)		
	130,221,920		(100,270)		137,013,030
EXPENSES: Food distribution program Management and general Fundraising Total expenses	159,497,119 3,963,749 3,094,058 166,554,926				159,497,119 3,963,749 3,094,058 166,554,926
•					
CHANGES IN NET ASSETS	(8,332,998)		(408,270)		(8,741,268)
Net assets, beginning of year	70,517,152	_	3,065,031	<u>\$ 1,441,390</u>	75,023,573
Net assets, end of year	<u>\$ 62,184,154</u>	\$	2,656,761	\$ 1,441,390	\$ 66,282,305

The Houston Food Bank and Subsidiaries

## Consolidated Statement of Functional Expenses for the year ended June 30, 2015

	Г	FOOD DISTRIBUTION PROGRAM	MANAGEMENT AND GENERAL	<u>I</u>	<u>FUNDRAISING</u>		<u>TOTAL</u>
Salaries	\$	6,337,154	\$ 1,535,278	\$	1,294,216	\$	9,166,648
Contract labor and intern stipends		383,961	23,285		32,435		439,681
Payroll taxes and benefits		1,401,289	 339,505		286,202		2,026,996
Total salaries and related expenses		8,122,404	1,898,068		1,612,853		11,633,325
Distributed donated food and supplies	1	153,090,688	3,345		23,160	1	153,117,193
Depreciation		2,996,122	226,174		123,458		3,345,754
Purchased food		2,598,338					2,598,338
Trucking expense		1,537,369					1,537,369
Value-added processing expense		1,431,730					1,431,730
Supplies and office expense		697,294	210,835		362,157		1,270,286
Repairs and maintenance		1,026,990	45,182		62,393		1,134,565
Utilities and telephone		833,678	175,173		63,703		1,072,554
Professional fees		62,264	632,002		252,746		947,012
Printing and boxes		184,747	90,258		644,640		919,645
Warehouse expense		528,637					528,637
Interest		356,925	26,944		14,707		398,576
Insurance		306,773	44,644		7,640		359,057
Advertising		36,447	136,900		47,796		221,143
Travel		167,816	19,093		13,830		200,739
Equipment rental		81,598	32,078		9,299		122,975
Training and seminars		12,511	54,178		11,162		77,851
Agency grants		64,223			-		64,223
Other		69,925	 42,343		267		112,535
Total expenses	<b>\$</b> 1	174,206,479	\$ 3,637,217	\$	3,249,811	1	181,093,507
Direct donor benefit costs							105,452
Total						\$	181,198,959

The Houston Food Bank and Subsidiaries

## Consolidated Statement of Functional Expenses for the year ended June 30, 2014

	Γ	FOOD DISTRIBUTION PROGRAM		MANAGEMENT AND GENERAL	]	<u>FUNDRAISING</u>		<u>TOTAL</u>
Salaries	\$	6,268,247	\$	1,691,601	\$	1,253,503	\$	9,213,351
Contract labor and intern stipends		688,647		159,419		18,619		866,685
Payroll taxes and benefits		1,466,442		395,947		293,025		2,155,414
Total salaries and related expenses		8,423,336		2,246,967		1,565,147		12,235,450
Distributed donated food and supplies		139,006,024		3,657		38,368		139,048,049
Depreciation		2,809,156		212,060		115,754		3,136,970
Purchased food		2,436,350						2,436,350
Trucking expense		1,472,422						1,472,422
Value-added processing expense		794,112						794,112
Supplies and office expense		717,802		145,997		250,901		1,114,700
Repairs and maintenance		1,030,757		44,817		57,489		1,133,063
Utilities and telephone		907,909		186,941		70,273		1,165,123
Professional fees		45,019		576,172		242,286		863,477
Printing and boxes		226,417		47,145		648,519		922,081
Warehouse expense		612,272						612,272
Interest		378,171		28,548		15,583		422,302
Insurance		290,769		43,985		6,432		341,186
Advertising		21,959		251,054		32,714		305,727
Travel		186,237		16,070		28,043		230,350
Equipment rental		90,022		16,863		3,644		110,529
Training and seminars		9,568		45,986		7,857		63,411
Agency grants		34,747						34,747
Other		4,070	_	97,487	_	11,048	_	112,605
Total expenses	\$	159,497,119	\$	3,963,749	\$	3,094,058		166,554,926
Direct donor benefit costs							_	62,882
Total							\$	166,617,808

Consolidated Statements of Cash Flows for the years ended June 30, 2015 and 2014

	<u>2015</u>	<u>2014</u>
CASH FLOWS FROM OPERATING ACTIVITIES: Changes in net assets Adjustments to reconcile changes in net assets to net cash provided (used) by operating activities:	\$ (2,118,027)	\$ (8,741,268)
Depreciation Amortization of debt issuance costs Realized and unrealized (gain) loss on investments Contributions restricted for capital acquisitions	3,345,754 13,059 370,180 (320,000)	3,136,970 13,059 (798,937)
Donated equipment Changes in operating assets and liabilities:	, ,	(711,142)
Accounts receivable Food and other inventory	(40,227) (383,395)	192,756 6,093,422
Prepaid expenses and other assets Pledges receivable Accounts payable and accrued expenses	(120,164) (228,677) 995,797	143,360 397,993 (246,071)
Net cash provided (used) by operating activities	1,514,300	(519,858)
CASH FLOWS FROM INVESTING ACTIVITIES: Proceeds from sale of investments Purchases of investments Net change in money market mutual funds and cash held as investments Net change in cash restricted by notes payable Purchases of property and equipment	1,313,286 (1,371,678) 76,438 (122,865) (1,282,575)	1,684,969 (1,042,373) 23,307 331,536 (1,422,739)
Net cash used by investing activities	(1,387,394)	(425,300)
CASH FLOWS FROM FINANCING ACTIVITIES: Proceeds from contributions restricted for capital campaign Payments of notes payable	431,100	498,534 (1,895,372)
Net cash provided (used) by financing activities	431,100	(1,396,838)
NET CHANGE IN CASH AND CASH EQUIVALENTS	558,006	(2,341,996)
Cash and cash equivalents, beginning of year	1,893,804	4,235,800
Cash and cash equivalents, end of year	<u>\$ 2,451,810</u>	\$ 1,893,804
Supplemental disclosure of cash flow information: Interest paid	\$398,575	\$431,806

Notes to Consolidated Financial Statements for the years ended June 30, 2015 and 2014

#### NOTE 1 – ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

<u>Organization</u> – The Houston Food Bank is a Texas nonprofit organization founded in 1982 to help feed the hungry by seeking food donations and distributing them to local charitable agencies that care for the needy. The Houston Food Bank is a certified affiliate of Feeding America.

Houston Food Bank Endowment (the Endowment) was organized in 1990 as a Texas nonprofit organization to receive and maintain contributed funds and to support The Houston Food Bank. The Houston Food Bank is the sole member of the Endowment.

The Mary Barden Keegan Food Fund, Inc. (MBKFF) was organized in 2000 as a Texas nonprofit corporation to receive and maintain contributed funds to support End Hunger Network, Houston (End Hunger) or its successor organization. The Houston Food Bank is the sole member of MBKFF.

HFB QALICB LLC (QALICB) was organized in 2010 as a Texas limited liability company. The Houston Food Bank has a 99.0% membership interest and MBKFF has a 0.10% membership interest in QALICB. QALICB was organized to acquire and remodel a warehouse facility (the Portwall facility) for use by The Houston Food Bank.

<u>Basis of consolidation</u> – These financial statements include the assets, liabilities, net assets, and activities of The Houston Food Bank, the Endowment, MBKFF, and QALICB (collectively The Food Bank). All balances and transactions between the consolidated entities have been eliminated.

Federal income tax status – The Houston Food Bank, the Endowment, and MBKFF are exempt from federal income tax under §501(c)(3) of the Internal Revenue Code. The Houston Food Bank is classified as a public charity under §170(b)(1)(A)(vi). The Endowment is classified as a Type I supporting organization under §509(a)(3). MBKFF is classified as a Type I supporting organization under §509(a)(3). The Houston Food Bank, the Endowment, and MBKFF file annual federal information returns that are subject to routine examination; however, there are no examinations for any tax periods currently in progress. QALICB files an annual U. S. Return of Partnership Income that is subject to routine examination; however, there are no examinations for any tax periods currently in progress. The Houston Food Bank, the Endowment, MBKFF and QALICB believe they are no longer subject to examinations of returns for tax years ended before June 30, 2012.

<u>Cash equivalents</u> include highly liquid financial instruments with original maturities of three months or less. Cash and cash equivalents held for long-term purposes are classified as investments.

Allowance for uncollectible receivables – An allowance for accounts receivable and pledges receivable is provided when management believes the balance may not be collected in full. It is The Food Bank's policy to write off receivables against the allowance when management determines the receivable will not be collected. The allowance is determined using a combination of historical loss experience and individual account-by-account analysis of accounts receivable balances and pledges receivable balances each period. It is possible that management's estimate regarding collectability will change in the near term resulting in a change in the carrying value of accounts receivable and pledges receivable.

<u>Food and other inventory</u> consist primarily of canned goods, produce, and durable household goods. Donated food inventory is valued at approximate average wholesale value of one pound of donated product based on the national per pound price as provided by the most recent Feeding America Product Valuation Survey. Purchased food is valued at the cost of products purchased as determined by the first-in, first-out method. Inventory also includes items donated by a home improvement store for use by agencies. These items are valued at approximate fair market value on the date of contribution. The Food Bank recognizes donated food, commodities, and other goods as inventory and as contributions in these consolidated financial statements.

<u>Pledges receivable</u> that are expected to be collected within one year are reported at net realizable value. Amounts expected to be collected in more than one year are discounted to estimate the present value of future cash flows.

<u>Debt issuance costs</u> represent costs incurred related to the issuance of the new market tax credits notes payable and are amortized over the term of the debt.

<u>Investments</u> are reported at fair value. Investment return is reported in the statement of activities as an increase in unrestricted net assets unless the use of income is limited by donor-imposed restrictions. Investment return whose use is restricted by the donor is reported as an increase in temporarily restricted net assets.

<u>Note receivable</u> is reported at its outstanding principal balance. The note receivable is considered to be fully collectible, and accordingly, no allowance for doubtful accounts has been provided. In making that determination, management evaluated the financial condition of the borrower, the estimated value of the underlying collateral, and current economic conditions. Interest on the note receivable is recognized over the term of the note receivable and is calculated using the simple-interest method on principal amounts outstanding.

<u>Property and equipment</u> are reported at cost, if purchased, or at fair value at the date of gift, if donated. Depreciation is provided on a straight-line basis over estimated useful lives of 40 years for buildings and 5 years for furniture, equipment, and motor vehicles.

<u>Net asset classification</u> – Contributions, investment return, and the related net assets are classified based on the existence or absence of donor-imposed restrictions, as follows:

- *Unrestricted net assets* include those net assets whose use is not restricted by donor-imposed stipulations, even though their use may be limited in other respects, such as by contract or board designation.
- *Temporarily restricted net assets* include contributions and investment return restricted by the donor for specific purposes or time periods. When a purpose restriction is accomplished or a time restriction ends, temporarily restricted net assets are released to unrestricted net assets.
- Permanently restricted net assets include contributions that donors have restricted in perpetuity.
   Investment return on permanently restricted net assets is temporarily restricted until used in accordance with donor restrictions.

<u>Contributions</u> are recognized as revenue at fair value when an unconditional commitment is received from the donor. Contributions received with donor stipulations that limit their use are classified as restricted support. Gifts of long-lived assets with explicit restrictions that specify how the assets are to be used and gifts of cash or other assets that must be used to acquire long-lived assets are classified as restricted support. Absent explicit donor stipulations about how long those long-lived assets must be maintained, The Food Bank reports expirations of donor restrictions when the donated or acquired long-lived assets are placed in service.

Non-cash contributions — Donated materials and use of facilities are recognized at fair value as contributions when an unconditional commitment is received from the donor. The related expense is recognized as the item is used. Contributions of services are recognized when services received (a) create or enhance nonfinancial assets or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. A substantial number of volunteers have contributed significant amounts of time in connection with the food distribution program for which no amount has been recorded in the financial statements because the donated services did not meet the criteria for recognition under generally accepted accounting principles. In fiscal years 2015 and 2014, volunteers contributed approximately 340,000 hours and 265,000 hours, respectively, to The Food Bank.

Government grants and contracts are recognized when the related services are provided.

<u>Agency fees</u> represent fees charged to agencies for handling of distributed food and are recognized when shipments of food are made to the agencies.

Sales of purchased food are recognized as revenue when shipments of food are made to agencies.

<u>Food preparation fees</u> represent fees paid by agencies for reimbursement of costs of processing, cooking, and freezing meats for distribution. Fees are recognized when the meals are delivered.

Advertising costs are expensed as incurred.

<u>Estimates</u> – Management must make estimates and assumptions to prepare financial statements in accordance with generally accepted accounting principles. These estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, the amounts reported as revenue and expenses, and the allocation of expenses among various functions. Actual results could vary from the estimates that were used.

<u>Reclassifications</u> – Certain reclassifications have been made to the prior year financial statements to conform with the current presentation.

Recent accounting pronouncement – In April 2015, the Financial Accounting Standards Board issued Accounting Standards Update (ASU) 2015-03, *Simplifying the Presentation of Debt Issuance Costs*. This amendment requires that debt issuance costs related to a recognized debt liability be presented in the statement of financial position as a direct deduction from the carrying amount of that debt liability, consistent with debt discounts. The recognition and measurement guidance for debt issuance costs are not affected by this ASU. The ASU is effective for fiscal periods beginning after December 15, 2015 and is to be applied retrospectively.

#### NOTE 2 – CASH AND CASH EQUIVALENTS

Cash and cash equivalents consist of the following:

1	<u>2015</u>	<u>2014</u>
Demand deposits Certificates of deposit – non-negotiable	\$ 3,370,601	\$ 2,589,730 100,000
Total cash and cash equivalents Cash restricted by notes payable	3,370,601 (918,791)	2,689,730 (795,926)
Cash and cash equivalents	<u>\$ 2,451,810</u>	<u>\$ 1,893,804</u>

Demand deposits exceed the federally insured limit per depositor per institution.

#### **NOTE 3 – PLEDGES RECEIVABLE**

Pledges receivable consist of the following:

		<u>2015</u>	<u>2014</u>
Total pledges receivable Discount to estimated present value at 0.41% to 0.88%	\$	2,001,767 (6,583)	\$ 1,887,328 (9,721)
Total pledges receivable, net	<u>\$</u>	1,995,184	\$ 1,877,607

Pledges receivable at June 30, 2015 are expected to be collected as follows:

Receivable in one year	\$ 1,210,892
Receivable in one to five years	 790,875
Total pledges receivable	\$ 2,001,767

At June 30, 2015, approximately 37% of pledges receivable are due from two donors. At June 30, 2014, approximately 32% of pledges receivable are due from one donor.

#### **NOTE 4 – INVESTMENTS**

Investments consist of the following:

	<u>2015</u>	<u>2014</u>
Equity securities	\$ 2,794,068	\$ 2,878,582
Debt securities	1,977,943	2,166,704
Domestic equity mutual funds	1,817,618	1,727,101
International equity mutual funds	1,342,223	1,430,601
Money market mutual funds	163,432	240,086
Asset-backed securities	133,956	154,628
Cash	1,306	1,090
Certificates of deposit – negotiable		19,980
Total investments	\$ 8,230,546	<u>\$ 8,618,772</u>

Investments are exposed to various risks such as interest rate, market and credit risks. Because of these risks, it is at least reasonably possible that changes in the values of investment securities will occur in the near term and that such changes could materially affect the amounts reported in the statement of financial position and statement of activities.

Investment return, including earnings on cash and cash equivalents, and note receivable consists of the following:

	<u>2015</u>		<u>2014</u>
Interest and dividends earned on investments	\$ 496,615	\$	335,525
Interest earned on note receivable	368,565		368,565
Realized and unrealized gain (loss) on investments	 (370,180)	_	798,937
Total investment return	\$ 495,000	\$	1,503,027

Investment management fees of approximately \$22,000 and \$32,000 at June 30, 2015 and 2014, respectively, are included in management and general expenses in the statement of activities.

#### **NOTE 5 – FAIR VALUE MEASUREMENTS**

Generally accepted accounting principles require that certain assets and liabilities be reported at fair value and establish a hierarchy that prioritizes inputs used to measure fair value. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The three levels of the fair value hierarchy are as follows:

- Level 1 Inputs are unadjusted quoted prices in active markets for identical assets or liabilities that the reporting entity has the ability to access at the reporting date.
- Level 2 Inputs are other than quoted prices included in Level 1, which are either directly observable or can be derived from or corroborated by observable market data at the reporting date.
- Level 3 Inputs are not observable and are based on the reporting entity's assumptions about the inputs market participants would use in pricing the asset or liability.

Assets measured at fair value on a recurring basis at June 30, 2015 are as follows:

	LEVEL 1	LEVEL 2	LEVEL 3		TOTAL
Equity securities:					
Consumer staples	\$ 418,014			\$	418,014
Preferred stock	411,939				411,939
Information technology	355,700				355,700
International	325,399				325,399
Energy	302,404				302,404
Financial	288,691				288,691
Consumer discretionary	271,821				271,821
Healthcare	209,733				209,733
Capital goods	150,557				150,557
Materials	59,810				59,810
Debt securities:					
Municipal bonds		\$ 1,037,023			1,037,023
Corporate bonds and notes		940,920			940,920
Domestic equity mutual funds:					
Small/mid-cap	1,419,014				1,419,014
Large-cap	398,604				398,604
International equity mutual funds:					
Large-cap	752,517				752,517
Strategic	425,253				425,253
Emerging markets	164,453				164,453
Money market mutual funds	163,432				163,432
Asset-backed securities	 	 133,956			133,956
Total investments measured at fair value	\$ 6,117,341	\$ 2,111,899	\$	<u>0</u>	8,229,240
Cash held as investments				_	1,306
Total investments				\$	8,230,546

Assets measured at fair value on a recurring basis at June 30, 2014 are as follows:

	LEVEL 1		LEVEL 2	<u>I</u>	LEVEL 3	TOTAL
Equity securities:						
Consumer staples	\$ 546,443					\$ 546,443
Preferred stock	335,002					335,002
Information technology	344,752					344,752
International	353,115					353,115
Energy	382,456					382,456
Financial	231,947					231,947
Consumer discretionary	243,659					243,659
Healthcare	210,863					210,863
Capital goods	147,687					147,687
Materials	82,658					82,658
Debt securities:						
Municipal bonds		\$	1,108,796			1,108,796
Corporate bonds and notes			1,057,908			1,057,908
Domestic equity mutual funds:						
Small/mid-cap	1,345,031					1,345,031
Large-cap	382,070					382,070
International equity mutual funds:						
Large-cap	791,011					791,011
Strategic	431,778					431,778
Emerging markets	207,812					207,812
Money market mutual funds	240,086					240,086
Asset-backed securities			154,628			154,628
Certificates of deposit – negotiable	 	_	19,980			 19,980
Total investments measured at fair value	\$ 6,276,370	\$	2,341,312	\$	0	8,617,682
Cash held as investments						 1,090
Total investments						\$ 8,618,772

Valuation methods used for assets measured at fair value on a recurring basis are as follows:

- *Equity securities* are valued at the closing price reported on the active market on which the individual securities are traded.
- Municipal bonds, corporate bonds and notes, and asset-backed securities are valued using prices
  obtained from independent quotation bureaus that use computerized valuation formulas which may
  include market-corroborated inputs for credit risk factors, interest rate and yield curves, and broker
  quotes to calculate fair values.
- *Mutual funds* are valued at the net asset value of shares held at year end.
- Certificates of deposit are reported at face value plus accrued interest.

These valuation methods may produce a fair value that may not be indicative of net realizable value or reflective of future fair values. Furthermore, while The Food Bank believes its valuation methods are appropriate, the use of different methods or assumptions could result in a different fair value measurement at the reporting date.

Financial instruments – The carrying value of The Food Bank's financial instruments including cash, pledges receivable, other short-term assets and liabilities, notes receivable, and debt approximates fair value at June 30, 2015 and 2014.

#### **NOTE 6 – NOTE RECEIVABLE**

The Food Bank entered into an agreement on June 23, 2010 to lend \$36,856,479 to Chase NMTC Houston Food Bank Investment Fund, LLC (Chase NMTC Fund). The note is secured by Chase NMTC Fund's membership interest in NDC New Markets Investments LIX, LLC (NDC CDE), Business Loan Conduit No. 10, LLC (CRF CDE), and NDC New Markets Investment 46, LLC (LISC CDE), (collectively the CDEs) and other cash accounts held by a secured party. The interest rate on the note is fixed at 1%. Interest is payable quarterly beginning September 2010 until December 2017. All principal and unpaid interest is due and payable in June 2040. Interest earned in 2015 and 2014 was \$368,565. The Food Bank may accelerate the maturity date of the note to December 2017 with 30-days notice to Chase NMTC Fund.

#### **NOTE 7 – PROPERTY AND EQUIPMENT**

Property and equipment consists of the following:

	<u>2015</u>	<u>2014</u>
Land Buildings Furniture and equipment Motor vehicles	\$ 5,210,382 48,767,539 7,874,623 4,472,711	\$ 5,210,382 48,506,541 6,950,968 4,369,161
Total property and equipment, at cost Accumulated depreciation	66,325,255 (12,818,778)	65,037,052 (9,467,396)
Property and equipment, net	\$ 53,506,477	<u>\$ 55,569,656</u>

#### NOTE 8 – NEW MARKET TAX CREDITS NOTES PAYABLE

QALICB executed a loan agreement on June 23, 2010, that provides for borrowings of \$12,125,000, \$26,500,000 and \$10,339,971 from NDC CDE, CRF CDE, and LISC CDE, respectively. The loans are to finance the purchase and renovations of the Portwall facility and are intended to be treated as a "qualified low-income community investment" for purposes of generating New Market Tax Credits under Section 45D of the Internal Revenue Code of 1986, as amended. The loans are secured by a property deed of trust, security agreement and fixture filing on this property and a guaranty by The Food Bank.

Pursuant to the issuance of the New Market Tax Credits Financing Commitment, QALICB is required to maintain certain funds at JPMorgan Chase Bank, N.A. (JPMorgan). At June 30, 2015 and 2014, \$918,791 and \$795,926 is held at JPMorgan for this purpose, respectively.

Each loan accrues interest at 0.814%, payable quarterly beginning in September 2010, with the principal balance due in its entirety on the stated maturity dates. QALICB is not permitted to prepay any portion of the loans until the seventh anniversary of the loan. The balances outstanding on the notes payable, maturity dates and repayment terms are as follows:

**AMOUNT** 

Note payable to Business Loan Conduit No. 10, LLC, matures on June 23, 2040, with principal payments commencing in September 2020.

\$ 20,146,863

Note payable to NDC New Markets Investment 46, LLC, matures on June 23, 2040, with principal payments commencing in September 2020.	8,878,237
Note payable to NDC New Markets Investments LIX, LLC, matures on June 21, 2040, with principal payments commencing in September 2020.	7,832,827
Note payable to Business Loan Conduit No. 10, LLC, matures on June 23, 2040, with principal payments commencing in September 2030.	6,353,137
Note payable to NDC New Markets Investment 46, LLC, matures on June 23, 2040, with principal payments commencing in September 2030.	3,059,263
Note payable to NDC New Markets Investments LIX, LLC, matures on June 21, 2040, with principal payments commencing in September 2030.	2,507,144
Note payable to NDC New Markets Investment 46, LLC, matures on June 23, 2017, with principal payments commencing in September 2030.	187,500
Total new market tax credits notes payable	<u>\$ 48,964,971</u>

At any time after the seventh anniversary and before the eighth anniversary of the note receivable, JPMorgan can exercise its put option to sell its interest in the Chase NMTC Fund to The Food Bank for \$1,000. After exercising its option to purchase the interest in the Chase NMTC Fund, The Food Bank may cancel the new market tax credits notes payable.

For the years ended June 30, 2015 and 2014, interest expense of \$398,576 and \$422,302, respectively, was recognized.

#### NOTE 9 – UNRESTRICTED NET ASSETS

Unrestricted net assets consist of the following:

	<u>2015</u>	<u>2014</u>
Undesignated	\$ 55,411,785	\$ 57,124,712
Board-designated – quasi-endowment for general operations	4,843,346	5,059,442
Total unrestricted net assets	\$ 60,255,131	\$ 62,184,154

#### NOTE 10 – TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets are available for the following purposes:

		<u>2015</u>	<u>2014</u>
Time restricted	\$	929,316	\$ 905,434
Backpack Buddies		575,435	841,753
Collaborative for Productive Lives		347,000	
Accumulated earnings on general endowment		237,914	290,754
Meals for Minds		122,212	5,130
Disaster Relief		76,582	
Equipment and infrastructure			263,336
Food purchase			192,055
Other		179,298	 158,299
Total temporarily restricted net assets	<u>\$</u>	2,467,757	\$ 2,656,761

#### NOTE 11 – PERMANENTLY RESTRICTED NET ASSETS

Permanently restricted net assets are invested to support the following:

	<u>2015</u>	<u>2014</u>
Houston Food Bank Endowment – general operations End Hunger central building	\$ 946,390 495,000	\$ 946,390 495,000
Total permanently restricted net assets	\$ 1,441,390	\$ 1,441,390

#### **NOTE 12 – ENDOWMENT FUNDS**

The Board of Directors of the Endowment has interpreted the Texas Uniform Prudent Management of Institutional Funds Act (TUPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, The Food Bank classifies the original value of gifts donated to the permanent endowment as permanently restricted net assets. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until those amounts are appropriated for expenditure by the Endowment in a manner consistent with the standard of prudence prescribed by TUPMIFA. In accordance with TUPMIFA, the Endowment considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- The duration and preservation of the funds
- The purposes of The Food Bank and the donor-restricted endowment funds
- General economic conditions
- The possible effect of inflation and deflation
- The expected total return from income and the appreciation of investments
- Other resources of The Food Bank
- The investment policies of the Endowment

#### **Return Objectives and Risk Parameters**

The Endowment has adopted investment and spending policies for endowment assets that attempt to provide a predictable stream of funding to The Food Bank while seeking to maintain the purchasing power of the endowment assets. Endowment assets include those assets of donor-restricted funds that the Endowment must hold in perpetuity or for a donor-specified period, as well as board-designated funds. Under this policy, as approved by the Board of Directors, the endowment assets of the Endowment are invested in a manner that will seek to maintain a level of portfolio risk that is no more than 125% of the risk of the portfolio's tactical index. The Endowment expects its endowment funds, over time, to provide an average rate-of-return net of investment management expenses of 5%, plus the annual rate of inflation over any 10-year period.

### **Strategies Employed for Achieving Objectives**

To satisfy its long-term rate-of-return objectives, the Endowment relies on a total return strategy in which investment return is achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). The Endowment targets a diversified asset allocation that places a greater emphasis on equity-based investments to achieve its long-term return objectives within prudent risk constraints.

### **Spending Policy**

The Endowment has a policy of not appropriating more than 5% of the endowment fund's average market value as of the end of the last three fiscal years prior to the year in which the distribution is planned. In establishing this policy, the Endowment considered the long-term expected return and the effects of inflation on its endowment. This is consistent with the Endowment's objective to maintain the purchasing power of the endowment assets held in perpetuity or for a specified term, as well as to provide additional real growth through new gifts and investment return.

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor or TUPMIFA requires the Endowment to retain as a fund of perpetual duration. Deficiencies of this nature are reported as unrestricted net assets.

TEMPORARILY

PERMANENTLY

Endowment net asset composition as of June 30, 2015 is as follows:

	UNRESTRICTED	RESTRICTED	RESTRICTED	TOTAL			
Board-designated endowment funds Donor-restricted endowment funds	\$ 4,843,346	\$ 237,914	\$ 946,390	\$ 4,843,346 1,184,304			
Endowment net assets	<u>\$ 4,843,346</u>	<u>\$ 237,914</u>	<u>\$ 946,390</u>	<u>\$ 6,027,650</u>			
Endowment net asset composition as of Jun	e 30, 2014 is as	follows:					
	LD ID ECTIPLETED	TEMPORARILY PERMANENTLY		тоты			
	<u>UNRESTRICTED</u>	RESTRICTED	RESTRICTED	<u>TOTAL</u>			
Board-designated endowment funds Donor-restricted endowment funds	\$ 5,059,442	\$ 290,754	\$ 946,390	\$ 5,059,442 			
Endowment net assets	\$ 5,059,442	\$ 290,754	\$ 946,390	\$ 6,296,586			
Changes in net assets of the endowment funds are as follows:							
	UNRESTRICTED	TEMPORARILY RESTRICTED	PERMANENTLY <u>RESTRICTED</u>	<u>TOTAL</u>			
Endowment net assets, June 30, 2013	\$ 4,443,702	<u>\$ 140,192</u>	\$ 946,390	\$ 5,530,284			
Investment return: Interest and dividends Net realized and unrealized gain	177,691 650,630	43,449 159,093		221,140 809,723			
Total investment return	828,321	202,542		1,030,863			
Distribution	(186,684)	(45,648)		(232,332)			
Investment management fees	(25,897)	(6,332)		(32,229)			
Endowment net assets, June 30, 2014	5,059,442	290,754	946,390	6,296,586			
Investment return: Interest and dividends Net realized and unrealized loss	300,415 (257,802)	73,458 (63,038)		373,873 (320,840)			
Total investment return	42,613	10,420		53,033			
Distribution	(229,271)	(56,062)		(285,333)			
Investment management fees	(29,438)	(7,198)		(36,636)			
Endowment net assets, June 30, 2015	<u>\$ 4,843,346</u>	<u>\$ 237,914</u>	<u>\$ 946,390</u>	<u>\$ 6,027,650</u>			

#### **NOTE 13 – NON-CASH CONTRIBUTIONS**

<u>Food donations</u> – The majority of food distributed by The Food Bank is received by contributions from general public donations and from the U. S. Department of Agriculture (USDA). The estimated value of these contributions is recognized in the financial statements as contribution revenue and inventory or program expenses if distributed during the year. The pounds collected are recorded by The Food Bank staff at the time of receipt based on actual weight. The total value of contributed food for the years ended June 30, 2015 and 2014 is as follows:

		2015			2014	
		VALUE PER			VALUE PER	₹
	<u>POUNDS</u>	POUND	<u>AMOUNT</u>	<u>POUNDS</u>	<u>POUND</u>	<u>AMOUNT</u>
General donations	69,513,981	\$1.70	\$ 118,173,768	62,498,337	\$1.72	\$ 107,497,139
USDA	20,163,073	\$1.70	34,277,224	13,861,147	\$1.72	23,841,173
Total	89,677,054		<u>\$ 152,450,992</u>	76,359,484		<u>\$ 131,338,312</u>

Other donations – During 2015, The Food Bank received \$1,076,858 of other donated property, goods and services, including \$931,303 of items from a home improvement store for use by agencies and \$145,555 of miscellaneous goods and services. During 2014, The Food Bank received \$2,061,953 of other donated property, goods and services, including \$1,208,770 of items from a home improvement store for use by agencies, \$711,142 from a grocery store for use by agencies and \$142,041 of miscellaneous goods and services.

#### NOTE 14 – GOVERNMENT GRANTS AND CONTRACTS

The Food Bank is party to contracts with federal, state and local governmental agencies. Should these contracts not be renewed, a replacement for this source of support may not be forthcoming and related expenses would not be incurred. Sources of government grants and contracts are as follows:

	<u>2015</u>		<u>2014</u>
U. S. Department of Agriculture Texas Department of Agriculture Federal Department of Homeland Security U. S. Department of Health and Human Services City of Houston Other	\$ 4,136,123 1,222,527 179,642	\$	3,491,784 1,446,977 143,198 152,148 53,062 11,573
Total federal, state, and city grants and contracts	5,538,292		5,298,742
U. S. Department of Agriculture commodities	 34,277,224	_	23,841,173
Total government grants and contracts	\$ 39,815,516	\$	29,139,915

The grants from federal and state funding sources require fulfillment of certain conditions as set forth in the grant contracts and are subject to review and audit by the awarding agencies. Such reviews and audits could result in the discovery of unallowable activities and unallowable costs. Consequently, any of the funding sources may, at their discretion, request reimbursement for expenses or return of funds as a result of non-compliance by The Food Bank with the terms of the contracts. Management believes such disallowances, if any, would not be material to The Food Bank's financial position or changes in net assets.

#### **NOTE 15 – FREEZER LEASE**

The Food Bank entered into a 20-year lease agreement on February 15, 2010 to rent the freezer facility at the Portwall facility effective April 2010. The lease agreement includes two five-year renewal options. The following is a schedule of future rent income as of June 30, 2015:

2016	\$	883,398
2017		883,398
2018		883,398
2019		883,398
2020		903,706
Thereafter through 2030		9,280,756
Total	<u>\$ 1</u>	3,718,054

Rental income of \$915,856 and \$943,430 has been recognized in the financial statements related to this lease agreement for 2015 and 2014, respectively.

#### NOTE 16 - EMPLOYEE BENEFIT PLAN

The Food Bank offers a defined contribution §401(k) benefit plan to qualified employees. The Food Bank matches 50% of an employee's contribution up to 6% of the employee's compensation. Contributions made by The Food Bank vest at the end of one year. The Food Bank's contributions to the plan totaled \$60,818 in 2015 and \$86,646 in 2014.

#### **NOTE 17 – RELATED PARTY TRANSACTIONS**

A Board member is an employee of a utility company that The Food Bank paid approximately \$731,000 and \$684,000 during 2015 and 2014, respectively. Additionally, a board member is an employee of a produce company that The Food Bank paid approximately \$104,000 during 2015 and \$73,000 during 2014 and another board member is an employee of a company that The Food Bank paid approximately \$80,000 during 2015 and \$3,000 during 2014 for supplies.

### **NOTE 18 – SUBSEQUENT EVENTS**

Management has evaluated subsequent events through November 18, 2015, which is the date that the financial statements were available for issuance. As a result of this evaluation, no events were identified that are required to be disclosed or would have a material impact on reported net assets or changes in net assets.

Consolidating Statement of Financial Position as of June 30, 2015

ACCETC	HOUSTON FOOD BANK	<u>QALICB</u>	ENDOWMENT	<u>ELIMINATIONS</u>	<u>TOTAL</u>
ASSETS  Cash and cash equivalents Accounts receivable: Government grants and	\$ 2,451,810				\$ 2,451,810
contracts Agency Intercompany	746,496 225,463 2,108,079		\$ 63,487	\$ (2,171,566)	746,496 225,463
Food and other inventory Prepaid expenses and other	9,421,189	<b>*</b> • • • • • • • • • • • • • • • • • • •	ψ 05,107	ψ (2,171,500)	9,421,189
assets Pledges receivable Debt issuance costs, net	334,792 1,995,184	330,841			559,129 1,995,184 330,841
Cash restricted by notes paya Investments Note receivable	ble 2,266,383 36,856,479	918,791	5,964,163		918,791 8,230,546 36,856,479
Property and equipment, net TOTAL ASSETS	7,316,706 \$ 63,722,581	46,189,771 \$ 47,663,740	\$ 6,027,650	\$ (2,171,566)	53,506,477 \$115,242,405
LIABILITIES AND NET AS	SSETS				
Accounts payable Accrued expenses Intercompany payables New market tax credits	\$ 1,471,935 385,674	\$ 255,547 2,171,566		\$ (2,171,566)	\$ 1,471,935 641,221
notes payable		48,964,971			48,964,971
Total liabilities	1,857,609	51,392,084		(2,171,566)	51,078,127
Net assets:     Unrestricted     Temporarily restricted     Permanently restricted	59,140,129 2,229,843 495,000	(3,728,344)	\$ 4,843,346 237,914 946,390		60,255,131 2,467,757 1,441,390
Total net assets	61,864,972	(3,728,344)	6,027,650		64,164,278
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 63,722,581</u>	<u>\$ 47,663,740</u>	\$ 6,027,650	<u>\$ (2,171,566)</u>	<u>\$ 115,242,405</u>

## Consolidating Statement of Activities for the year ended June 30, 2015

	HOUSTON FOOD BANK	<u>QALICB</u>	ENDOWMENT	ELIMINATIONS	<u>TOTAL</u>
REVENUE:					
Donated food and household					
items	\$ 152,450,992				\$ 152,450,992
Contributions	14,689,625			\$ (285,333)	14,404,292
Other in-kind contributions	1,076,858				1,076,858
Special events	764,159				764,159
Direct donor benefit costs	(105,452)				(105,452)
Government grants and contrac	ts 5,538,292				5,538,292
Agency fees	2,323,625				2,323,625
Building lease income	31,458	\$ 1,291,065		(406,667)	915,856
Sales of purchased food	847,624				847,624
Investment return	441,165	802	\$ 53,033		495,000
Food preparation fees	1,544				1,544
Other income	262,690				262,690
Total revenue	178,322,580	1,291,867	53,033	(692,000)	178,975,480
EXPENSES:					
Food distribution program	173,156,259	1,456,887	285,333	(692,000)	174,206,479
Management and general	3,062,608	537,973	36,636		3,637,217
Fundraising	3,193,614	56,197			3,249,811
Total expenses	179,412,481	2,051,057	321,969	(692,000)	181,093,507
CHANGES IN NET ASSETS	(1,089,901)	(759,190)	(268,936)		(2,118,027)
Net assets, beginning of year	62,954,873	(2,969,154)	6,296,586		66,282,305
Net assets, end of year	<u>\$ 61,864,972</u>	<u>\$(3,728,344)</u>	<u>\$ 6,027,650</u>	<u>\$</u> 0	\$ 64,164,278